

## **Carli V. Lowe**

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### **ARCHIVES & LIBRARY EXPERIENCE**

#### **University Archivist, San José State University**

San José, California (July 2019-present)

- Developing a campus-wide records management program to ensure a consistent system by which records are created, accessed, and stored.
- Providing library and archives instruction to increase student use of available resources in support of their learning.
- Acquiring, processing, and providing access to materials documenting university history.

#### **Associate Archivist, The Freedom Archives**

San Francisco, California (February 2019-June 2019)

- Created finding aid for the I-Hotel Anti-Eviction Organizing Materials, posted to the Online Archive of California: <https://oac.cdlib.org/findaid/ark:/13030/c8qv3t6d/>
- Revised existing intern handbook to update information and enhance usability.
- Processed donation of prison newspapers, creating sub-collections and catalog records to promote accessibility.
- Supported student interns in developing their understandings of archival theory.

#### **Archives Technician Intern, San Francisco Maritime National Historical Park**

San Francisco, California (July 2018-June 2019)

- Created detailed inventories of donations to inform decisions of the Acquisitions Committee.
- Cleaned, rehoused, and repaired materials as needed to ensure preservation.
- Confirmed and recorded detailed location information in Re:discovery database to support reference for collection of over 5,000 linear feet.
- Cataloged acquisitions according to DACS standards and utilized EAD to prepare records for export to the Online Archive of California.

#### **Intern, Environmental Design Library, University of California, Berkeley**

Berkeley, California (October 2017-January 2018)

- Utilized online databases to create a bibliography of 100 titles, supplementing an exhibit on ecological design principles to promote further research on the topic, and increase awareness of the library's holdings: [http://guides.lib.berkeley.edu/ld.php?content\\_id=41877666](http://guides.lib.berkeley.edu/ld.php?content_id=41877666)
- Developed vocabulary for subject headings to highlight the multiple aspects of ecological design.

### **Intern, The Freedom Archives**

San Francisco, California (February, June, December 2016)

- *John Brown Anti Klan Committee Collection* – applied Freedom Archives metadata schema and enhanced collection descriptions to increase accessibility.
- *Forced Sterilization Collection* – Revised and edited a collection-based curriculum, sharing information about best practices for increasing the impact of lessons, and the usability of the curriculum: [http://freedomarchives.org/Documents/Finder/DOC46\\_scans/46.SterilizationCurriculum.Nov2016.pdf](http://freedomarchives.org/Documents/Finder/DOC46_scans/46.SterilizationCurriculum.Nov2016.pdf).
- *Atmore-Holman Brothers Collection* – Revised and edited a finding aid, increasing accuracy and improving user experience.
- *The International Hotel Struggle and the Filipino Community* – Prepared items for processing, removing staples, identifying duplicate materials, and reporting general contents to archivist.

## **SERVICE**

### **Archival Workers Emergency Fund Organizing Committee**

Remote (March 2020-present)

- Collaborating with archivists across the United States to establish a pilot program in partnership with the Society of American Archivists Foundation to raise funds to distribute to archivists financially impacted by the COVID-19 global pandemic.
- Leading fundraising efforts to ensure replenishing of funds as they are distributed.
- Evaluating applications as a member of the Review Committee to assess applicants' eligibility to receive funds.

### **Institutional Repository Task Force, Dr. Martin Luther King, Jr. Library, San José State University**

San José, California (December 2019-present)

- Collaborating across departments within the library to define a collecting scope for the digital Institutional Repository to promote and make accessible the scholarly activity of our faculty and students.
- Devising a strategy to migrate selected materials from the Institutional Repository to the University Archives.

### **Board Member, The Freedom Archives**

San Francisco, California (October 2019-present)

- Collaborating to identify strategies that will ensure the organization will continue to thrive.
- Participating in events to promote the archives' visibility.

### **Member, Education Committee, Society of American Archivists (SAA)**

Chicago, Illinois (August 2019-present)

- Developing course offerings to address basic management skills for archivists in leadership positions.
- Reviewing diversity, equity, and inclusion practices across the committee's work.
- Acting as liaison between the committee and course instructors.

### **Intern, Education Committee, Society of American Archivists (SAA)**

Chicago, Illinois (August 2018-August 2019)

- Researching approaches to basic management training in the field of archives and beyond to inform development of new SAA course offerings.
- Identifying subject matter experts to collaborate with archivists in developing courses.
- Participating in monthly committee meetings to share research findings and collaborate on next steps.

## **ADDITIONAL PROFESSIONAL EXPERIENCE**

### **Advancement Associate, Live Oak School**

San Francisco, California (July 2016-February 2019)

- Served on the Strategic Planning Sub-Committee on Employee Satisfaction, researching employee experiences and preparing recommendations for the Board of Trustees to increase staff retention.
- Learned and increased efficient use of the Raiser's Edge and InResonance databases.
- Communicated with donors to promote both ease and inspiration in gift-giving.
- Designed and conducted surveys to identify areas for departmental improvement.
- Cultivated alumni network, conducting outreach through email, social media, and onsite events.
- Wrote and edited semiannual publication of school magazine to communicate programmatic accomplishments to all constituents.

### **3<sup>rd</sup> Grade Head Teacher & Affinity Group Leader, Children's Day School**

San Francisco, California (August 2009-June 2016)

- Created and facilitated "Community of Reading Educators" a school-supported faculty book club to facilitate conversations about identity.
- Designed, differentiated, and implemented instruction in core subjects.
- Mentored teachers-in-training, co-designing lessons, observing practice, and giving regular feedback.
- Served on the Committee on Inclusion and Diversity, planning and leading faculty meetings.
- Researched affinity group practices at peer schools to create affinity group strategic plan.
- Served on the Technology Committee, discussing best practices in classroom technology integration.

### **Pre-Kindergarten Teacher, International Community School**

Addis Ababa, Ethiopia (August 2007-June 2009)

- Researched international approaches to early-childhood education.
- Participated in study tour of schools using the High Scope curriculum in the Netherlands to inform our curricular decisions.
- Piloted Reggio-Emilia curriculum, adapting approach to serve students from fifteen different countries.
- Co-created a continuum-based report card to directly reflect our philosophy and curricular goals.

## PUBLICATIONS

- Lowe, Carli. “Partnering Preservation With Sustainability”. *American Archivist*, accepted for publication in the Spring/Summer 2020 issue.
- Lowe, Carli. “Inclusive Processing of Indigenous Collections at SAA/COSA 2019”. *Human Rights Archives*, September 6, 2019: <https://hrarchives.wordpress.com/2019/09/06/learning-about-inclusive-processing-of-indigenous-collections-at-saa-cosa-2019/>
- Lowe, Carli. “Learning from the International Hotel Anti-Eviction Struggle”. *The Freedom Archives*, May 2019: <https://freedomarchives.org/learning-from-the-international-hotel-anti-eviction-struggle/>
- Spectrum Guest Blogger for the American Library Association 2018 Annual Conference:  
Lowe, Carli. “Preservation Showdown: Environmental Edition”. *The Scoop*, June 25, 2018: <https://americanlibrariesmagazine.org/blogs/the-scoop/preservation-showdown-environmental-edition/>  
Lowe, Carli. “We’re All in It Together”. *The Scoop*, June 27, 2018: <https://americanlibrariesmagazine.org/blogs/the-scoop/were-all-in-it-together/>  
Lowe, Carli. “Spectrum’s Significance”. *The Scoop*, June 27, 2018: <https://americanlibrariesmagazine.org/blogs/the-scoop/spectrums-significance/>
- Lowe, Carli. “What We Had in Common”. *Sixfold*, Garrett Doherty, Winter 2015, pp 35-50: <https://www.sixfold.org/FicWinter15/Lowe.html>

## POSTER PRESENTATIONS & INVITED TALKS

- Panel Moderator: “Emory Douglas and Jeff Haas: Honoring Fred Hampton”. *Howard Zinn Book Fair*. December 8, 2019: <https://vimeo.com/386125918>
- Invited Speaker: “Understanding SJSU through the Documentation of Processes”. *Society of American Archivists, San José State University Student Chapter*, October 23, 2019: <https://www.youtube.com/watch?v=3lTtDkL-yNA>
- Poster Presentation: “Sustainability and Effective Preservation Can Go Hand in Hand”. *Society of American Archivists and Council of State Archivists Joint Annual Meeting*, 2019.
- “Pop-Up” Session: “Partnering Preservation with Sustainability”. *Society of California Archivists Annual General Meeting*, 2019.

## SELECTED PROFESSIONAL DEVELOPMENT

- Society of American Archivists and Council of State Archivists Joint Annual Meeting (July 2019)
- Society of California Archivists Annual Conference (April 2019)
- American Library Association Annual Conference (June 2018)
- NAIS People of Color Conference (December 2011, 2013, 2015, 2016)
- *Teaching Islam in the Classroom*, California Institute of Integrated Studies (September 2013)
- *Delivering Cultural Competency in Curriculum and Program*, Dr. Steven Jones (March 2013)
- Teach With Africa, Teaching Fellow in Cape Town, South Africa (Summer 2012)
- Reading Workshop, Columbia University Teachers College (August 2011)

## PROFESSIONAL MEMBERSHIPS

- American Library Association
- Progressive Librarian's Guild
- Society of American Archivists
- Society of California Archivists

## EDUCATION & CERTIFICATIONS

- **University of Illinois**, Master of Library & Information Science, (May 2019)
- **National Board for Professional Teaching Standards**, Middle Years Generalist (November 2015)
- **Bay Area Teacher Training Institute**, Multiple Subject Teaching Credential (June 2007)
- **University of San Francisco**, Bachelor of Philosophy, *Summa Cum Laude* (December 2004)

## HONORS & AWARDS

- **Phi Kappa Phi**, All-Discipline Honor Society (January 2019)
- **American Library Association**, Spectrum Scholar (August 2017)
- **Association of Research Libraries**, Diversity Scholar (August 2017)
- **Herbst Foundation**, Award for Teaching Excellence (April 2015)
- **People of Color in Independent Schools**, Tribute Award for Work in Racial Justice (March 2013)

## COMMUNITY INVOLVEMENT

### **Intern, Bloco do Sol**

San José, California (January 2019-present)

- Studying and preparing to perform Brazilian samba percussion for community events.

### **Volunteer, Free Farm Stand**

San Francisco, California (December 2016-present)

- Assisting guests in locating and identifying produce.
- Educating guests about the uses and preparation of unfamiliar produce.
- Facilitating the closing of the stand, organizing and storing materials.

### **Coordinator, SF Samba Sisters**

San Francisco, California (December 2016-March 2019)

- Facilitated communication between students, instructors, and venues.
- Organized payment of class fees.